

Notes and Actions from PRG meeting 31st October 2011

The web sites below may help answer some of the questions regarding the current political and health 'agendas'.

<http://www.westerhopemedicalgroup.nhs.uk/>

<http://www.newcastlebridges.net/>

<http://www.dh.gov.uk/health/tag/clinical-commissioning-groups/>

The following is a summary of the main points and actions discussed.

- Group members / attendees to remain 'fluid' with new membership encouraged. However a practical working group size would not exceed 12 with normal meeting attendance averaging 8 attendees.
- Meetings to be, roughly, quarterly but exact date/time dictated by Group. Next meeting proposed for January 2012.
- Summary of main points from meetings emailed to all Group members whether attending the meeting or not.
- Group members to stay in touch between meetings via email.
- Review and, assuming it is supported by the Group, promote Irene's survey website to canvas patient views re their priorities, suggestions, concerns etc. Irene to circulate web site details to attendees

Action IO

- Website / survey to be promoted by WMG on its own website and also via practice newsletter, messages on Jayex (appointment) system, right hand side of prescriptions, etc.

Action PW

- Mailshot survey using similar format to website to target 300 patients from 3 surgeries.

Action PW

- *Website and postal survey over 4 week period commencing 21st Nov 2011.*

Action IO / PW

- *Website and postal survey results collated December and emailed out, in the form of a draft Action Plan, prior to January Group meeting.*

Action IO / PW

- *Plan reviewed / actions approved by attendees at January meeting and posted to WMG website.*
- *Plan updated as actions closed off with review at Group meetings.*